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Where was the employee working?

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INVESTIGATION CHECKLIST FOR ALLEGED WORK-RELATED COVID-19 EXPOSURE — SAMPLE QUESTIONS

	o With how many coworkers?
	What types of interactions was the employee having with coworkers?
	Where was the employee delivering?
	 Get chronology of employee's route, delivery stops, and interactions with people
	Was the employee delivering to homes? Businesses? Any groups of people?
	What steps had the employer taken to protect employee?
	o Policies, procedures, action plan?
	o Did the employee strictly comply with these steps? Any exceptions?
	o Did the employee take any additional precautions?
	O When did the employee start taking these precautions at work?
	Within two weeks of developing symptoms, did the employee have close contact with anyone
	delivering to?
	o How often?
	 Did any of the customers appear sick?
	Outside of work, does the employee know anyone who has been diagnosed with COVID-19? Or know
	anyone who has been sick with COVID-19 symptoms?
	 What kind of contact has the employee had with these people? When? How often?
	 Who does the employee live with? What do the employee's housemates do for work? What kind of
	precautions are the employee's housemates taking?
	o Is the employee visiting family or friends? When? How often? What do the family or friends do for
	work?
	Is the employee going out in public? For what reasons?
	What precautions is the employee taking in their personal life?
	O Does the employee use gloves? Masks? Etc.?
	When did the employee start taking these precautions? Page the appropriate takes these precautions they are put in public?
	o Does the employee take these precautions every time they go out in public?
	 Has the employee traveled out of state? If so, where? When did the employee's symptoms start?
	Where does the employee live? Is it a hot spot for community transmission of COVID-19? Check your
	state's website for situation updates and statistics. Here is Minnesota's
	https://www.health.state.mn.us/diseases/coronavirus/situation.html
	What type of home does the employee live in? Home or apartment building?
	Where has the employee treated? Virtually and in person.
_	What tests were performed?
	What diagnoses were given?
	Obtain and review medical records.
	Review any social media posts.